

Municipality of Strathroy-Caradoc - COVID-19 Facility Rental Protocols

Step Three – Ontario Regulation <https://www.ontario.ca/laws/regulation/200364> under [Reopening Ontario \(A Flexible Response to COVID-19\) Act, 2020, S.O. 2020, c. 17](#)

The Municipality of Strathroy-Caradoc continues to work with Middlesex London Health Unit and the Province of Ontario to monitor the Covid-19 situation and will follow Public Health's recommendations. The health, safety and well-being of our community (participants, instructors, staff and guests) will always be our top priority.

We want to remind all patrons of the importance of physical distancing and encourage everyone to consider ways to minimize close contact to help prevent virus transmission while going about your activity.

Face coverings are mandatory for anyone who enters the facility and also outside the facility when physical distancing can't be maintained or predicted. **All permit holders must sign and return this document via email before entering the facility.** By signing this document, the permit holder acknowledges he/she/they have distributed this information to the registered participants who will be coming to the any of the Strathroy-Caradoc Recreation Facilities.

**** In advance of arrival to the facility, all participants, instructors and spectators must complete pre-screening questionnaire either by utilizing the onsite tablets or by scanning the QR code once on site or just prior to coming to the facility****

Provincial Proof of Vaccination Requirements

Effective September 22, 2021, as per Provincial regulation, patrons seeking access to any Strathroy-Caradoc recreation facilities, are required to show proof of identification and proof of being fully vaccinated against COVID-19 before they can enter the facilities, with limited exceptions.

An individual is considered to be fully vaccinated if they have received:

- a. The full series of a COVID-19 vaccine authorized by Health Canada, or any combination of such vaccines, or
- b. One or two doses of a COVID-19 vaccine not authorized by Health Canada, followed by one dose of a COVID-19 mRNA vaccine authorized by Health Canada, or
- c. Three doses of a COVID-19 vaccine not authorized by Health Canada; and
- d. They have received their final dose of the COVID-19 vaccine at least 14 days before providing proof of being fully vaccinated

Proof of Vaccination – Process & Policies

- a. Patrons should plan to arrive at our facilities approximately 30 minutes before their scheduled time. Please note that entry may be delayed until previous groups depart due to COVID-19 venue capacity rules.
- b. All patrons will be met by a security guard and/or association volunteer and/or municipal staff who will ensure the following documents are presented prior to entry:
- c. A paper or downloaded copy of their full dose Vaccine Certificate(s)
- d. Proof of identity showing the name and date of birth (e.g., Birth Certificate, Citizenship Card, Driver's Licence, Government-Issued Identification Card, i.e. Health Card, Indian Status Card, Passport or Permanent Resident Card)
- e. A completed and successful COVID-19 Visitor Screening Result (completed via smartphone or tablet) for contact tracing purposes (one per household). To be presented to the user group volunteer inside the facility.

Proof of identification and proof of vaccination against COVID-19 requirements under O. Reg. 364/20 **do not apply** to:

- a. Workers, contractors, repair workers, delivery workers, students, volunteers, inspectors or others who are entering the business or organization for work purposes and not as patrons.
- b. Children under 12 years of age.
- c. Patrons under 18 years of age who are entering the indoor premises of a facility used for sports and recreational fitness activities solely for the purpose of actively participating in an organized sport, in accordance with the guidance below and in Appendix A:
 - a. The exemption relating to youth under 18 years of age actively participating in indoor organized sport applies to training, practices, games and competitions.

Examples of an organized sport for which the exemption applies include:

- sports leagues
- organized pick-up sports (i.e. minor hockey)
- dance classes
- martial arts

- b. The exemption does not apply to youth who are spectators at sporting events. Nor does the exemption apply to youth who are using a gym or other area with exercise equipment or weights unless actively participating in an organized sport.
- c. Proof of being fully vaccinated against COVID-19 and proof of identification (or proof of being entitled to another exemption) is required for patrons 18 years and older, including parents or guardians of youth actively participating in an organized sport. Proof of identification and proof of being fully vaccinated is not required for workers or volunteers, including coaches and officials.
- d. Patrons who provide a written document, completed and supplied by a physician (designated as “MD”) or by a registered nurse in the extended class (designated as “Registered Nurse (Extended Class)”, “RN(EC)”, “Nurse Practitioner” or “NP”) stating that the individual is exempt for a medical reason from being fully vaccinated against COVID-19 and the effective time-period for the medical reason.

Patrons with a medical exemption are required to present identification and a written document stating the individual is exempt for a medical reason to the business or organization.

To review proof of a medical reason for not being vaccinated against COVID-19, the Municipality of Strathroy-Caradoc must ensure:

- The name of the person in the written documentation matches the identification provided.
- The physician’s or registered nurse in the extended class’s information is complete by including:
 - Name and contact information of the physician or registered nurse in the extended class;
 - Logo or letterhead identifying the physician or registered nurse in the extended class;
 - Statement that there is a medical reason for the individual’s exemption from being fully vaccinated against COVID-19; and
 - Any effective time-period for the medical reason which includes the date the patron is seeking access to the business or organization.

- 1) Do not enter the facility if:
 - a. You have travelled outside Canada in the last 14 days and have been mandated to quarantine. See link for more details <https://travel.gc.ca>.
 - b. You have symptoms of COVID-19 or are feeling unwell.
 - c. Someone in your household has COVID-19 symptoms in the past 14 days.
 - d. If anyone in your household has been exposed to someone who has or is recovering from COVID-19.
 - e. If you have not been fully vaccinated or meet one of the exemption criteria. (proof of exemption is required)

- 2) Maximum numbers per area: (events and activities may alter the numbers below obtain clarification upon booking)

Capacity Numbers

Gemini Sportsplex

- 50 - Ice surface (including players, penalty and time keepers benches.)
- 50 - Lobby
- 50 - Westcast Room
- 10 - Dressing Rooms
- 200 - Blue Pad Stands
- 100 - Green Pad Stands

WMMC

- 50 - Ice surface (including players, penalty and time keepers benches.)
- 20 - Lobby
- 10 - Lower viewing area (no spectators)
- 20 - Board Room
- 10 - Dressing Rooms
- 150 - Stands
- 35 - Launch Pad
- 50 - Mezzanine
- 50 - Gymnasium
- 5 - Gymnasium Dressing Rooms

- 3) Parking Lot:
 - a. Players are permitted and it is recommended to get partially dressed in the parking lot. Change rooms are open for use but each group will only be allowed into facility 30 minutes in advance of their rental.
 - b. Physical distancing rules apply to the parking lot, as per the provincial regulations.
 - c. Please use the hand sanitizer provided throughout the facilities.

4) Equipment Requirements:

- a. Players are encouraged to arrive partially dressed, and carrying any items not able to be put on prior to arrival. (example skates, stick, helmet & water bottle) Entry to the facility will only be **30** minutes prior to rental time. Change rooms are open with capacity restrictions within the change rooms.
- b. Ensure your water bottle is clearly marked with your name.
- c. Ensure water bottles and/or other items are spaced accordingly.

5) Arrival & Departure:

- a. Security will be located at the entrance of our facilities looking for valid proof of vaccination. Between September 22 and October 22 proof of vaccination will include the government issued vaccination receipt and documentation issued by an institution or public body provided it includes the name of the holder and date of birth. It does not need to be a photo ID. After October 22, 2021 the Province of Ontario will develop and implement an enhanced digital vaccine certificate. Older versions of the receipt will still be acceptable as proof of vaccination.

The Municipality will require all coaches, volunteers and officials to provide the organizations approved credentials if not vaccinated or not willing to provide proof of vaccination.

Upon arriving at the facility and before entry, coaches, volunteers and officials will be required to go through security and provide proof of vaccination or the organization's approved credentials.

As a reminder, coaches, volunteers and officials are only exempt from proof of vaccination during the time in which they are performing their tasks. Once their tasks are completed, they become spectators and are no longer exempt.

We expect it will take longer than usual to enter our facilities due to the proof of vaccination requirement. Below are a few steps that will aid in speeding up that process:

- Have your vaccination receipt ready, along with a piece of identification with your name and birth date on it if not exempt;
- Coaches, volunteers and officials who have the organization approved credentials have them ready to display if they are not vaccinated or choose not to disclose vaccination status.
- Have all people entering the facility complete the active screening and contact tracing before entering the facility by scanning the QR Code

- b. Follow all signage posted inside and outside of the facility.
- c. The facilities entrances are no longer being controlled for arrival times; however, all provincial sporting organizations and the Middlesex London Health Unit recommend arriving partially dressed and just before your activity time and leave immediately after. You may arrive 30 minutes prior to your activity time and you must depart within **10-15** minutes of the completion of your activity time.
- d. Please bring your own hand sanitizer or use the hand sanitizer provided throughout the facility.
- e. Access point to the facilities will be through the main entrance. Exiting the facilities follow the directional arrows within the space.
- f. The Permit Holder must ensure **EVERYONE** entering the facility is screened for COVID 19. Tablets are located at each facility as well as QR codes are provided and can be completed just prior to coming to the facility. *(To ensure compliance each group is required to ensure all people entering the facility have completed the active screening which includes contact tracing.) Failure to comply will result in immediate cancelation of ice time.***

QR CODE FOR ALL STRATHROY-CARADOC OPERATED FACILITIES



- g. Users will also submit to the Municipality a list of players, coaches, on and off ice officials the name and phone number of each party to recreation@strathroy-caradoc.ca. Failure to do so will result in immediate cancelation of ice time.
- 6) Facility Rental Preparation:
- a. Dressing rooms will be assigned accordingly. Be aware of the occupancy limits posted. Extra players will get ready on chairs provided outside the change rooms.

- b. Abide by the 2 metres physical distancing rule while entering/exiting the facility.
- c. Facial coverings (masks) are required at **ALL** times unless engaged in active sport. Coaches while on the bench and all off ice officials are required to wear a facial covering.
- d. Showers will not be permitted within the change rooms at this time.

7) While You are Here:

- a. Always abide by the 2 metres physical distancing rule.
- b. Washrooms will be available to the general public, but with limitations
- c. Read the signs that are posted and follow the directions.
- d. NO SPITTING ALLOWED IN THE FACILITY**

8) Respecting the Staff

- a. As a reminder, facility staff don't set the rules but do have an important role to play in enforcing them. If a staff member reminds you about the COVID 19 rules or general safety rules, they are doing their job. Please take their comments as a friendly reminder, and do your part by following the rules. If you do not agree with the rules or have questions about them, please
 - i. Contact your sporting association (if applicable) to learn about their COVID 19 safety protocols
 - ii. Review the policies set by the Province
 - iii. Contact Robert Lilbourne, Director of Community Services
rlilbourne@strathroy-caradoc.ca

9) User Code of Conduct:

- a. Please ensure you are aware of the procedures and the importance of physical distancing upon entering the facility. Please relay the importance of this information to your group.
- b. Everyone entering the facility should ensure they are not touching anything that is not necessary – proceed to your designated station upon arrival and wait until you get the go ahead to proceed to your next station.

- c. There should be nobody walking around the facility outside of their designated area.
- d. The Municipality may require any user(s) to leave the facilities and its premises forthwith in the event that there is a determination by the Municipality that a gathering exceeds any applicable gathering restriction.
- e. Facility Staff will not permit any horseplay among participants in a small group and, should staff witness any behaviour contrary to our guidelines, you may be immediately asked to leave and not provided with a refund or credit and all future bookings may be cancelled.
- f. We expect anyone entering the facility to respect all protocols and direction by the Municipality of Strathroy-Caradoc facility staff.

I understand and agree to adhere to the following conditions as identified above.

Print: _____

Instructor/Team: _____ Date: _____

Appendix A: Requirements for Patrons in Indoor Sport and Recreational Fitness Facilities

Setting	Activity	Proof of Vaccination
Indoor premises of a facility used for sports and recreational fitness activities	Youth under 18 years of age actively participating in an organized sport, including training, practices, games and competitions. Examples include: <ul style="list-style-type: none"> • sports leagues • organized pick-up sports • dance classes • martial arts • swimming classes 	Not required
	Youth under 18 years of age using a gym or other area with exercise equipment or weights	Required*
	Youth spectating, including at sporting events	Required*
	Adult (18+) patrons accessing the facility for any purpose, including parents or guardians of youth participating in an organized sport	Required*

*unless patron qualifies for an exemption

Note: Proof of vaccination (or proof of being entitled to an exemption) is not required for workers or volunteers, including coaches and officials.

Frequently Asked Questions

1. **Do participants and spectators need to be screened or is signage good enough?**
 - Ontario Regulation 364/20 requires that everyone entering the facility must be actively screened. That means they must be asked the questions either directly, or through an online platform. Names and contact information must also be collected for everyone entering the facility, and kept for a minimum of one month.

2. **What is the capacity limit for dressing rooms? Our facility is small and we are having trouble ensuring we have enough dressing room space.**
 - The capacity of dressing rooms must be kept to a maximum of 50% capacity, and shall not exceed the number of people that can maintain a 2-metre physical distance.

3. **Do players need to wear masks in the dressing room? Even if they are all on the same team, or in the same cohort?**
 - Yes. Ontario Regulation 364/20, Schedule 1 section 3.1 requires that any person in an indoor business or organization wears a mask in a manner that covers their mouth, nose and chin. Exemption has been provided to individuals while they are actively participating in physical activity. When players are indoors and not actively participating in sports or exercising they must be wearing a mask.

4. **Do coaches need to wear masks on the bench?**
 - Yes. Masks are only exempt for those actively participating in physical activities (on ice running a practice), otherwise coaches and spectators are required to wear masks while indoors.

5. **Do spectators need to show proof of vaccination, or just players?**
 - As per Ontario Regulation 364/20 every member or the public entering the facility must show proof of vaccination (unless exempt)
Exemptions Include
 - Bona fide medical exemption
 - Youth under the age of 18 and actively participating in organized sport
 - Workers, volunteers, coaches and officials when performing tasks for youth sports. (when task is completed they are to exit the facility or provide proof of vaccination)

6. What if someone refuses to show their vaccination status?

- It is the discretion of the individual to determine whether they would like to disclose their vaccination status. Should they make the decision not to divulge this information, they will not be permitted to enter setting that require proof of vaccination.